**Carolina Duke Graduate Program in German:**

**Application Checklist**

October:

* Recommended date by which to take the required **GRE** **General** **Test** in order to have official scores reported by the 15 December deadline. Institution code is #5816. If you take the GRE after this date and before the application deadline, you may still be considered for admission based on your unofficial scores. You will need to submit official scores before any official admission to the program can take place. Further details can be found at [UNC-Chapel Hill's Graduate School](http://gradschool.unc.edu/admissions/instructions.html#tests) and at [Educational Testing Service](http://www.ets.org/gre) (ETS).

By 15 December:[[1]](#footnote-1)

* On-line application form.
* Application fee of $85.
* All unofficial transcripts from each institution attended after high school or Gymnasium.
* Completed letters of recommendation from three recommenders.
* GRE General Text score (no more than 5 years old).
* Statement of Purpose (1-3 pages). More information about expectations for the statement of purpose can be found [here](http://carolina-duke-grad.german.duke.edu/apply/how-apply).
* Resume/CV.
* Writing sample (10-20 pages). More information about expectations for the writing sample can be found [here](http://carolina-duke-grad.german.duke.edu/apply/how-apply).

**Additionally for INTERNATIONAL APPLICANTS**

October:

* Recommended date by which take **TOEFL** or **IELTS** test in order to have scores reported by the 15 December deadline. Non-native speakers of English will need to take the TOEFL or IELTS to demonstrate language proficiency.  Institution code is #5816. If you take the TOEFL or IELTS after this date and before the application deadline, you may still be considered for admission based on your unofficial scores. You will need to submit official scores before any official admission to the program can take place. Information about the requirement and the few exceptions to it can be found [here](https://gradschool.duke.edu/admissions/apply/english-language-proficiency-test-scores).

By 15 December:

* TOEFL or IELTS score (no more than 2 years old)

After acceptance:

* The program will be in touch with you to assist you with the visa process.

1. The first two items on this list must be received by Dec. 15. You are strongly encouraged to submit the remaining items by Dec. 15 as well. [↑](#footnote-ref-1)