

CAROLINA-DUKE GRADUATE PROGRAM IN
GERMAN STUDIES

Milestone Planning Form

Updated January 2025

Student Name: _____

Duke Unique I.D. _____

UNC PID: _____

I plan to complete the following milestone:

Writing Proficiency Review

PhD Exam (Prelims)

Prospectus /Chapter Review

Dissertation Defense (Final Exam)

****en route MA(optional)**

Date: _____

Time: _____

On Campus

Location (UNC/DUKE): _____

Room Requested _____

Held via Zoom _____ (you are responsible for sending and setting up link to your committee)

PhD Exams: on what dates will the written exam take place? _____

Advisor/Chair for this Milestone: _____

For Prelims, en route MA, & Final Defense: Minor Area Representative is required: _____

Brief reason for the professor selection: _____

Committee Members for this Milestone:

*****optional en route MA after ALL requirements are meant for WPR/Prelims. including but not limited to all RCR Duke forums in order to meet minimum requirements for a master's degree.***

Signature of Advisor/Director of Graduate Studies: _____



Germanic Languages and Literature
Duke University
Box 90256
Durham, North Carolina 27708-0256
T 919.660.3160 / F 919.660.3166
german@duke.edu
http://german.duke.edu



Germanic and Slavic Languages and Literatures
The University of North Carolina at Chapel Hill
Campus Box 3160
Chapel Hill, North Carolina 27599-3160
T 919.966.1642 / F 919.962.3708
gsll@unc.edu
http://gsll.unc.edu

Deadlines:

Form may be given to department staff at either UNC or Duke; they will share documents between the offices.

All milestone forms should be submitted as soon as the milestone event is scheduled; however, please respect the following due dates. Submitted forms must include the date, time and location (UNC/Duke) of the event.

Event will occur:	Milestone form due:	Event will occur:	Milestone form due:
Mid/Late Fall	September 25	Early Summer	April 25
Early Spring	November 25	Late Summer/Early Fall	June 25
Mid/Late Spring	January 25		

Additional Critical Deadline for PhD Exams or Dissertation Defense:

This form must **MUST** be submitted a minimum of 37 calendar days before the first written exam or the defense. Late submission will result in the re-scheduling of your Exam/Defense.

Reminder:

Clear documentation must be on file in both departmental offices that you have fulfilled the requirement of efficiency in a second foreign language, before your Final Dissertation Defense can be scheduled.